



# GURU GHASIDAS VISHWAVIDYALAYA

गुरु घासीदास विश्वविद्यालय

(A Central University established by the Central Universities Act, 2009, No.25 of 2009)

KONI, BILASPUR-495 009 (C.G.) INDIA, कोनी बिलासपुर 495 009 (छगो) भारत

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Ref. No. *116*/Estt/Admn/2011/Rec.

Bilaspur, Date- 20/12/2011

To

**Shivani Rai**

C/o Shri L.P.Rai, Aashtha Medical Store,

At-Post -Jabera, The, Jabera, Dist. Damoh (MP) 470881

Ref:- Your Application for the post of **Assistant Professor (Pharmacy)** against Advt. No. 2011 dt. 17.06.2009 and subsequent corrigendum no. 2606, dt.12.10.2010.

The Executive Council of the University at its meeting held on 12-12-2011 has been pleased to appoint you as **Assistant Professor (Pharmacy)** in the Guru Ghasidas Vishwavidyalaya, Bilaspur (CG) on the terms mentioned below:

1. Grade : Rs. 15600-39100 + AGP Rs. 6000/-
2. Salary : As per rules
3. DA : As per rules
4. Other allowances, if any : As per rules
5. Age of superannuation : As per rules
6. Category : OBC
7. Your appointment is on probation for two years, which may, if needed, be extended to another year. The services of the appointee may be terminated if found unsatisfactory during the probation period. The decision of the University in this regard shall be final.
8. You will be assigned university duties over and above your own and other official activities as and when needed by the competent authority.
9. The terms of the appointment and service conditions etc. are subject to the University Act, Statutes, Ordinances, Rules and Regulations applicable from time to time.
10. If it is found, at any point of time that the material facts has/have been hidden about the conduct or eligibility to the post, your services may be terminated on this ground alone without serving any prior notice.
11. The new entrants will be governed under New Pension Scheme of GOI/UGC.

Please bring with you the following in original along with a set of Xerox copies duly attested:

- a. The High School Certificate or equivalent in proof of your date of birth / age.
- b. Certificates and Mark-Sheets of educational qualifications.
- c. Certificate of medical fitness.
- d. Character Certificate from a Gazetted Officer, and
- e. Caste Certificate (if applicable)


If you are already in service please bring the following original certificates from your present employer:

- a. Relieving Order.
- b. Last Pay Certificate
- c. Character Certificate.

If you accept the offer on the terms stated above, you are requested to submit your acceptance and report for duty within one month from the date of issue of this letter with duly filled-in proforma of service contract enclosed herewith.

*Note: In case staff quarters are available and allotted to an appointee, he/she will be required to stay in the staff quarters.*

By order,

  
Registrar (Acting)  
Bilaspur Date 20/12/2011

Endt No. 45/.../Estt/Admn/2011

Copy to:

1. PS to Vice-Chancellor, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information.
2. The Dean, School of Studies in Natural Resources, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information.
3. The Head, Department of Pharmacy, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information & necessary action.
4. Finance Officer/ Internal Audit Section, Guru Ghasidas Vishwavidyalaya, Bilaspur for information and necessary action.
5. All the Deans, and Schools of Studies/All Heads of the Departments Guru Ghasidas Vishwavidyalaya, Bilaspur (CG) for information.
6. Assistant Registrar (Development), Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information
7. Deputy Registrar (Academic), Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information
8. Section Officer (Teaching Cell), Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information

Dy. Registrar (Admn.)

TO BE TYPED ON Rs.10/- NON-JUDICIAL  
STAMP PAPER & SUBMIT ONE ORIGINAL  
AND TWO COPIES THEREOF.

SERVICE CONTRACT

ARTICLES OF AGREEMENT EXECUTED his / her the  
\_\_\_\_\_ day of \_\_\_\_\_ the year Two Thousand the

\_\_\_\_\_

Year of the Republic of India between \_\_\_\_\_

S/O/D/O/W/O \_\_\_\_\_

aged \_\_\_\_\_ years, residing at  
\_\_\_\_\_ of the first part (hereinafter called 'the  
party of the first part') and the Guru Ghasidas Vishwavidyalaya Bilaspur (A Central  
University) of the second part.

WHEREAS the Guru Ghasidas Vishwavidyalaya Bilaspur (A Central University)  
(hereinafter referred in as "the University") have engaged the party of the first part as

\_\_\_\_\_

(Designation)

and the party of the first part has agreed to serve the University on the terms and conditions  
hereinafter contained;

Now these present witness and the parties here to respectively agree as follows:

1. The party of the first part shall submit to the orders of the University and of the  
authorities under whom he may from time to time, be placed by the University  
and shall remain in the service commencing from the date of joining duty

\_\_\_\_\_ subject to the terms and conditions herein contained.

(Date)

2. The party of the first part shall devote his / her whole time and attention efficiently and diligently to his / her duties and at all time obey the rules including the University Servants Conduct Rules prescribed for the time being for the regulations of the branch of the University to which he may be attached and shall whenever required perform such duties as may be assigned to him.
3. The party of the first part shall be of the Teacher's / Officer's rank and his / her status shall be that of \_\_\_\_\_ in \_\_\_\_\_  
(Designation) (Department/Office)
4. The party of the first part shall be from the date of coming into force of these presents, be granted Rs. \_\_\_\_\_ (Basic Pay including the grade pay of Rs. \_\_\_\_\_) in the pay scale of Rs. \_\_\_\_\_. He shall also be eligible for the usual allowance admissible under the rules of the University / Govt. of India in force.
5. The party of the first shall, during the period of this / her agreement earn leave according to the rules applicable to him/her.
6. If the party of the first part is required to travel in the interest of the University Service, he/she shall be entitled to travelling allowance on the scale applicable to the Officers of his / her/her equal rank in the University.
7. His / her agreement may be terminated at any time within the said period of the age of superannuation / by either party, by giving three months' notice in writing to the other. Provided always that either party may in lieu of the notice, give to the other party a sum equal to the salary of the period which may fall short of three months.

8. The party of the first part shall be eligible to the benefit of the University Provident Fund / Pension / New Pension Scheme according to the rules applicable.

9. In regard to any matter in respect of which no provision has been made in his / her agreement, the provision of the rules made or deemed to have been made under Article 309 B & 313 of the Constitution of India, the provisions of any Act or Rule made by the University in regard to the employees borne in the category of the Teacher / Officer in the University service shall apply to the extent to which they are applicable to the service of the party of the first part under his / her agreement and the decision of the University as their applicability shall be final.

IN WITNESS WHEREOF \_\_\_\_\_ the party of the first part and the \_\_\_\_\_ (Name) Registrar acting for and on behalf of and by the order and direction of the Executive Council, have hereunto set their hands in the \_\_\_\_\_ year of the REPUBLIC OF INDIA.

SIGNED BY THE PARTY OF THE FIRST PART:

IN THE PRESENCE OF:

Witness: 1)

2)